

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Special Meeting Minutes – July 31, 2025**

A special meeting of the Kentucky Board of Licensed Diabetes Educators was hosted by the Department of Professional Licensing on July 31, 2025.

Members Present

Kelsey Hatton
Blair Lykins
Lara Fakunle

Dept. of Professional Licensing Staff

Chelsey Moye, Board Administrator
Kristen Lawson, DPL Commissioner
April Alsabrook, Admin Section Supervisor
Courtney Cook, Fiscal Section Supervisor
Jenna Wells, Fiscal Administrator

Members Absent

Others

Sara Janes, Office of Legal Services

CALL TO ORDER

Ms. Lykins called the meeting to order at 9:09 a.m.

APPROVAL OF THE MINUTES

Dr. Fakunle made a motion to approve the minutes of the October 2024 board meeting, and Ms. Hatton seconded, and the motion carried.

FINANCIAL REPORT

The financial statement for the months of October, November, December 2024 and January, February, March, April, May, and June 2025 were presented to the Board for review. No further action was required.

DPL UPDATE

Commissioner Lawson mentioned that the current supervisor for the board, Ms. Alsabrook, is leaving and her last day is today. Mr. Carter no longer with our department and she stated that DPL will be moving someone into those open positions within the next few months. Additionally, she mentioned that DPL has a new general counsel, Cathy Faulconer.

BOARD CHAIR REPORT

No board chair report at this time.

BOARD COUNSEL'S REPORT

Ms. Janes discussed regulations revisions and expirations. She reported she has not completed the revisions that have been made. Blair is willing to work with Ms. Janes to help finalize the regulations. A special meeting has been set to discuss regulations on September 12, 2025, at 8am.

OLD BUSINESS

No old business was reviewed.

NEW BUSINESS

Boards and Commissions Support Specialist, Chelsey Moye presented the licensure status report to the board.

The board agreed to have the 2025-2026 board meeting dates quarterly, on the second Thursday at 8am.

APPLICATION COMMITTEE REPORT

The board reviewed the following applications & made the following recommendations:

- 0 Diabetes Educator Reinstatement Approved
- 11 Master Licensed Diabetes Educator Approved
- 7 Licensed Diabetes Educator Approved
- 0 Supervisor Change Approved
- 6 Diabetes Educator Permit Approved

The applications committee made a motion to ratify the applications approved outside of the board meeting and it was seconded by Ms. Fakunle, motion carried. The applications committee will review the pending applications outside this meeting.

TRAVEL

There was no travel for this meeting.

FUTURE MEETINGS

The next board meeting is scheduled for October 10, 2025, at 9:00 a.m. hosted by the Department of Professional Licensing.

ADJOURNMENT

Ms. Lykins made a motion to adjourn the meeting at 9:39am a.m. Ms. Hatton seconded the motion, and it carried.